



Changing cancer
care together

All.Can Cancer Initiative
Changing Australian cancer care together

TERMS OF REFERENCE

December 2017

1. MISSION AND AIMS

All.Can is a global initiative to engage patients, healthcare professionals and other key stakeholders across health services and the broader health system on the need to improve outcomes in cancer care.

The overarching goal for All.Can is to help contribute to sustainable resource allocation in cancer care so that funding is directed to interventions which create the most value for patients. This reflects what is occurring globally to reform healthcare to focus on improving patient outcomes.

By working in partnership with key stakeholders that represent the full continuum of cancer care, All.Can strives to lead and commission research that contributes to longer term solutions for patient-centred cancer care.

Objectives

- Lead and commission research to gather and analyse data from the *macro-level* health system perspective - to identify issues that are inherent to the health system as a whole - and *micro-level* clinical setting – to identify common inefficiencies experienced across Australian cancer facilities.
- Collaborate with various patient organisations and stakeholders to identify where there is need for improvement to provide better outcomes in the patient cancer journey.
- Leverage research data to suggest tangible ways to improve efficiency in cancer care.
- Develop relevant and useable resources that encourage cooperation to ensure future cancer care decisions are focused on delivering value for patients.

A separate project summary document has been prepared to outline the scope of core activities and timings for the All.Can initiative in Australia for 2017 and 2018.

2. STEERING COMMITTEE

All.Can in Australia is led by representatives from cancer/patient organisations, consumer health groups, oncologists, nurses, pharmacists, hospitals, health economists, university faculties and allied health groups. All materials from the group reflect the consensus of the members.



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A separate document contains detailed information about each Steering Committee member, their background and expertise.

The Steering Committee is structured to ensure decision making by consensus and that members retain full editorial control of publishable All.Can materials. All materials produced for the All.Can initiative will be shared with the Steering Committee in draft to allow the opportunity to review, edit and contribute content. All Steering Committee members will be asked to provide written confirmation of their approval of all materials.

All.Can discussions and activities are intended to have a broad focus on the full continuum of cancer care. The focus is not on specific treatments, therapies, brands or companies.

The Australian Steering Committee is supported by a secretariat, which is responsible for the administrative function of All.Can. The secretariat will be responsible for planning, execution, liaison with Steering Committee members and timings for all agreed activities.

The Steering Committee for the Australian All.Can initiative will be supported by Palin Communications Pty Ltd in the secretariat role.

The Steering Committee will be led by two co-chairs, who are responsible for liaising with Palin Communications to assist with the planning and running of Steering Committee meetings, engaging with Steering Committee members on key activities and overseeing all draft materials.

3. FUNDING

The All.Can initiative is made possible with financial support from lead sponsor Bristol-Myers Squibb (BMS) and, in future, other parties who share the All.Can mission and aims.

BMS provides funding to the secretariat to perform the agreed All.Can activities, plus covers expenses (such as travel and accommodation) for Steering Committee members.

All funding partners must agree to be transparent with the Steering Committee about project budgets.

4. PRINCIPLES OF MEMBERSHIP

Membership of All.Can in Australia is open to any stakeholder who shares the objectives and mission of the initiative, who agrees to observe the Terms of Reference and is interested in taking an active role in the initiative.

In the interest of collaborating with key groups involved in cancer care, the All.Can Steering Committee members may propose suitable candidates for membership to other members for



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consideration. The adoption of new members require all Steering Committee members to vote with the final decision being made by the majority of the votes.

Each Steering Committee member is required to attend approximately two meetings per year, plus, additional teleconferences and email contact with the secretariat to progress the agreed activities.

If a member no longer wishes to be part of the Steering Committee, they are free to leave at any time by notifying the secretariat in writing.

All Steering Committee members are involved in the All.Can initiative on a pro bono basis (this includes involvement in All.Can activities, such as launch events and meetings). The secretariat will take the lead in organising travel if Steering Committee members are required to attend meetings interstate (i.e. flights and taxi charges).

5. CONSENSUS AND EDITORIAL CONTROL

All outputs of the All.Can initiative in Australia aim to accurately represent a consensus between all members.

All Steering Committee members are encouraged to offer comments and proposed edits to all materials produced for the All.Can initiative within the suggested timelines.

In order to ensure adherence to industry standards, BMS will submit all materials (i.e. reports, briefs, and communication materials) prepared for the All.Can initiative for internal legal and compliance review. The comments received during this process will be considered alongside comments and feedback from the Steering Committee.

The Steering Committee will have editorial control over the All.Can materials for final sign off purposes.

All materials produced for the All.Can initiative in Australia will be transparent in describing the involvement of BMS and other pharmaceutical partners.

6. PROJECT WORK

All.Can project work will be divided into individual projects, which will have a clearly defined project brief, objectives, overall approach, outputs and timelines. Projects will be developed and implemented in accordance with the project summary document with advice and input from the Steering Committee. The Steering Committee will update the project summary document on an annual basis.



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Palin Communications will be responsible for implementing each project brief. BMS, and in the future other parties, will be responsible for funding the delivery of the projects.

Palin Communications, with direction from the Steering Committee, will approach external providers to assist with the development of certain materials, such as research reports.

The Steering Committee will oversee all project work and will have a say on all materials produced.

7. INTELLECTUAL PROPERTY

All intellectual property rights in the work produced in the development, delivery and support of All.Can belongs to the Steering Committee. However, All.Can will licence use of information on the global All.Can website, allowing any stakeholder to use or adapt materials as long as acknowledgement is given to the source (All.Can).

All Steering Committee members are allowed to use all aspects of the All.Can materials and IP in a manner that is consistent with the initiative's aims and objectives.

8. INDEPENDENCE

All.Can is being delivered for educational purposes and will not discuss or promote products or treatment types related directly or indirectly to BMS or future company partners.

BMS and future company partners will disclose in all materials that are produced for the All.Can initiative that it has provided funding support.

9. CONTACT

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